



Wednesday, 15 June 2022

Dear Sir/Madam

A meeting of the Bramcote Bereavement Services Joint Committee will be held on Thursday, 23 June 2022 via Bramcote Crematorium, Coventry Lane, Bramcote, commencing at 6.30 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To: Members of the Bramcote Bereavement Services Joint Committee

A G E N D A

1. APPOINTMENT OF CHAIR

2. APPOINTMENT OF VICE-CHAIR

3. APOLOGIES

To receive apologies for absence and to be notified of the attendance of substitutes.

4. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

5. MINUTES

(Pages 5 - 6)

To approve the minutes of the previous meeting held on 17 March 2022.

6. ANNUAL REPORT AND STATEMENT OF ACCOUNTS 2021/22 (Pages 7 - 28)

To present the Annual Report and Management Statement of Accounts for 2021/22 for consideration by the Joint Committee, in accordance with the vision of working to provide the most professional, compassionate and sensitive services to meet the needs and expectations of people using Bramcote Crematorium.

7. CREMATION NUMBER UPDATE (Pages 29 - 32)

To provide the Joint Committee with an update on cremation numbers.

8. IMPROVEMENT TO VIEWING AND AUDIO SYSTEM (Pages 33 - 36)

To inform Members of the options with regards upgrading the audio and screening system and for Members to decide what option is to be explored and approve the appropriate budget for the cost of installation.

9. WALL GRAPHIC FOR THE SERENITY CHAPEL WAITING AREA (Pages 37 - 40)

To inform Members of the concept to have a crematorium wall graphic on the waiting area of the Serenity Chapel and if deemed an appropriate concept approve the additional budget needed to fund the initiative.

10. WORK PROGRAMME (Pages 41 - 42)

To consider items for inclusion in the Work Programme for future meetings.

11. EXCLUSION OF PUBLIC AND PRESS

The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Act.

12. MARKETING STRATEGY

(Pages 43 - 66)